

NURSERY SCHOOL CONTRACT

This is a legal document, please read it carefully before signing.

I wish my child to take a place at The Dorothy May Nursery School.

Name of child _____ DOB _____

Address _____

Telephone _____ Admission date _____

Sessions required _____

I/we agree to the following principles and practice:

REGISTRATION

A deposit of £25 is required to secure a place. This will be credited to your child's final payment of fees. The deposit is non-returnable should your child not attend.

FEES

Fees are payable on the first day of a child's weekly session. Full fees are charged for any weeks shortened by absence. Half fees apply when the nursery is closed.

NOTICE OF WITHDRAWAL

One months notice is required if a child is to be withdrawn. We reserve the right to terminate a child's place without such notice.

ABSENCE & ILLNESS

The nursery should be notified of any absence. If a child is considered to be too sick to remain at the nursery, parents will be contacted. Medication, provided by parents, can be administered only if parents have signed the appropriate consent form. Any child suffering from an infectious disease, unexplained rash, diarrhoea or vomiting must not attend the nursery until they are well. We reserve the right to take a child to hospital in an emergency.

Signed _____ Date _____